

## Court Appearances:

Walk-in court appearances are accepted Monday - Thursday **Criminal** only.

Walk-in court appearance are accepted Monday - Friday **Traffic** only.

NO walk-in court appearances are allowed on Fridays for **Criminal**.

**Infraction Matters:** Most of these do not require a mandatory court appearance and may be handled prior to the appearance date written on the citation. The bail amount may be paid via mail, phone or internet. You may also sign up for traffic school if eligible and request an extension online or through our automated phone system. Please have your citation number available to utilize this service.

**Traffic court** is conducted in the afternoons Monday through Friday. If you wish to see a judge on your infraction citation, please check in at the traffic windows no later than 12:00 pm Monday through Friday. Traffic court begins at 1:30 pm. Due to limited seating in the courtroom walk in court appearances may be limited. Please plan to arrive as early as possible.

**Night Court** is held once a month on the first Thursday of the month and specifically for infraction cases only. Check in begins at 7:45 am and ends at 5:00 pm. Night court begins at 5:30 pm. Please refer to the night court schedule for more information and the next available night court dates.

**Misdemeanor/Felony 1st Time Appearances:** These cases require a mandatory court appearance. You must appear on the date written on your citation, letter or any other notice to appear. A warrant will be issued if you fail to appear on the date indicated. Electronic calendars are posted for your convenience. Please do not wait in line, first check the calendar for your name and report directly to the courtroom listed no later than 8:00 am. If your name is not on the calendar, please wait in line to speak with a clerk at the criminal/traffic windows.

**Misdemeanor/Felony Warrants:** If you have an outstanding warrant, you may walk in to see a judge Monday through Thursday to have the warrant recalled. Please be in line to check in with a clerk at the criminal/traffic windows no later than 8:15 am.

**Misdemeanor/Felony Modifications:** Walk-in court appearances are allowed Monday through Thursday only beginning at 7:30 am. Please check in with a clerk at the criminal/traffic windows no later than 8:15 am.