## Portal – Smart Search

1) From the San Bernardino Court website home page, Select "Online Services" from the top left.



2) Scroll down to the "Access Case Information and Document Sales" section and click the blue "learn more" icon.



Note: Steps 1 and 2 can be combined if you take the shortcut "Access Court Case Information" on the center of the court home page.

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SUPERIOR COURT OF CALIFORNIA COUNTY OF SAN BERNARDINO		Search	٩
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How Do I ?			
Most Popular: Pay My Traffic Ticket Access Court Case Information	Juror Portal File a Child Support Case		
Mission Statement: Our Court exists to preserve and	protect rights and to effect fair resolutions of all t	disputes brought to the Court.	
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3) Read the terms of service and click the appropriate button at the bottom of the page.



4) Select "click here to access the portal".



This system is for the use of authorized users only. Individuals using this computer system without authority, or in excess of their authority, are subject to having a In the course of monitoring individuals improperly using this system, or in the course of system maintenance, the activities of authorized users may also be monitor. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system perso

Date of Birth Filtering Instructions

Click here to access the Portal

## 5) Click the "Smart Search" icon

## Superior Court of California - County of San Bernardino

## Notifications

Login and Registration is not required for Portal use. \*\*\*JUSTICE PARTNERS\*\*\* including, but are not limited to, the District Attorn Parole, and other authorized agencies may request ENHANCED access. If you are not an authorized agency, PLEASE DO NOT I Registration from unauthorized sources will be promptly denied.

The court is now accepting ePayments and Extensions on cases identified for on-line payment.



- *6)* When searching, use wild card "\*" to add flexibility to search criteria.
  - a. An asterisk (\*) may be used to specify any number of characters. It is typically used at the end of a root word, when it is referred to as "truncation." This is great when you want to search for variable endings of a root word.
    - *i.* For example: searching for educat\* would tell the database to look for all possible endings to that root. Results will include educate, educated, education, educational or educator.
- 7) Enter search criteria such as name, case number or business name. *Note, that a business name with numbers will require advanced search. Please see the video on advanced search.*

Superior Court o	of California - County of San Bernardino	
	Smart Search	*Required
	Search Criteria	2
	* Enter a Record Number or Name in Last. First Middle Suffix Format	
	Please retype the following characters	
	* Captcha Code	
	Characters are not case sensitive Clear	Submit
	Advanced Filtering Options -	

8) Enter captcha code and click the blue submit button on the bottom right.

Superior Court of California - County of San Bernardino

Smart Search	*Required
Search Criteria	2
* Enter a Record Number or Name in Last, First Middle Suffix Format	
Please retype the following characters	
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* Captcha Code Characters are not case sensitive	
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9) View Results and select desired case.

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10) When you are done viewing the case, you can click on "Smart Search" to start a new search or click on "Search Results" to go back the results of your previous search.

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	1 Smart Search	2 Search Results	<u>Details</u>		
	tion Markanneson -	DAREBENERSON	LIBANSIEVA		Print Case Information Events and Hearings
Case Number FAMS&f0000/10 File Date 01/05/2017		Court San Bernardino Case Type DV Prevention v	w/o Minor Children	Case Status Active	<u>Financial</u> <u>Documents</u> <u>Back to top</u>