

Roadmap to Pandemic Operations

Civil

Public Hours



The San Bernardino Justice Center, Joshua Tree and Barstow Courthouses are open Monday-Friday from 8:00 a.m. to 12:00 p.m. (lobby and phone).

Face coverings and social distancing required.

Filing or Requesting Non-emergency documents



Restrictions for filing in-person are in effect. All non-emergency filings must be filed by drop box, mail, fax, or turbo court. Requests for copies must be submitted in writing by mail, fax or drop box.

Courtroom Calendars



Calendared matters will continue with modified calendars & staggered hearings to practice social distancing. Telephonic appearances are highly encouraged and may be scheduled using Court Call or by contacting the courtroom directly. Only individuals and attorneys appearing on a case will be allowed into the courtroom.



Restricted Access

Only litigants and attorneys appearing on a case, or filing the following documents may enter the courthouse:

- Request for Dismissal
- Request for Restraining Order
- Ex Parte Fees
- Notice of Settlement
- Peremptory Challenges under CCP 170.6
- Arraignment on Bench Warrant
- Petitions for Release of Remains
- Petition for Expedited Minor's Compromise (where a hearing is not requested)

The following matters will be dropped in the assigned department:

- Peremptory Challenges under CCP 170.1
- Trial Setting Conference Statements
- Ex Partes

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