

EXHIBIT A: STATEMENT OF WORK

1. GENERAL REQUIREMENTS

1.1 Production.

- (a) Contractor will process, daily or weekly, electronic data provided by the Court (“Court Data”) for the purpose of producing and mailing personalized mailing documents (hereinafter referred to as “mailers”) for the Court’s jury and traffic departments. On occasions do a mass production for other case types. The Court Data will identify the variable data to be printed on each mailer; personal information of each prospective juror and defendant, which specific mailer is required, and the pertinent information to be included on that mailer for each prospective juror and defendant. Note: the Court will designate by file name each file types for upload.
- (b) Contractor will provide the Court with a chart of critical dates for each phase of its production and mailing processes to facilitate the efficient and timely completion of Work.
- (c) Contractor will produce all mailers to meet or exceed all United States Postal Service (USPS) requirements for 1st Class mail.
- (d) Contractor will perform some calculations as needed prior to printing forms.

1.2 Mailing.

- (a) Contractor will mail, daily or weekly, each mailer to the prospective juror or defendant named thereon, except to any individual who is eliminated as a result of performing an address correction procedure equivalent to the National Change of Address (NCOA) program to reduce the number of incorrect addresses to which mailers are sent.
- (b) Contractor will not mail any mailer that is identified by the NCOA or equivalent as having incorrect address information, and will upload a CSV data file to the Court that contains the juror or defendant’s name and incorrect address information.
- (c) Contractor will monitor and take full advantage of any and all available USPS compliant postal processing services to reduce the cost of postage and ensure the lowest possible postage rates, including but not limited to USPS Full-Service Intelligent Mail or Secure Destruction.
- (d) Guaranteed Mailing Requirements: 100% of all pieces must be tracked through production and mailed. All summonses damaged during manufacturing must be immediately reprocessed and mailed at no charge.

- 1.3 **Quality Control.** Contractor will use stringent quality control protocols for accuracy, efficiency, cost effectiveness, duplicate file prevention, file integrity, date checks, and physical inspection of mailers.

- 1.4 **Reporting.** Contractor will provide the Court with documentation of the production and mailing processes of each mailer and shall return electronic data indicating any changes which may have occurred as a result of the various productions and mailing procedures.

- 1.5 **Security Guarantees.** Contractor will use data security procedures that meet or exceed the best practice security levels used for financial transactions to protect the privacy of individuals and integrity of the Court Data.

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2. MAILERS

2.1 **Appearance and Design.** The Court will provide Contractor with the constant design layout of each mailer. The appearance quality of each mailer must meet or exceed the quality produced by a standard laser printer printing at 600 DPI. The Court reserves the right to approve preprinted form colors and print color(s) on all mailers. **Bidder may not suggest any changes to the Court's format in their proposal.**

- (a) **Jury.** Each jury mailer must contain a juror identification number along with a variable barcode imprinted inside each document, personalized to each individual prospective juror.
- (b) **Traffic.** Each traffic mailer must be one-part folded mailers that contain a traffic case number along with a variable barcode imprinted inside each mailer.
- (c) **Other Case Types.** Each mailer must be one-part folded mailers that contain a case number and additional information.
- (d) Window sizes on all mailers listed above and the placements on each window from the left and bottom are:
1 1/8 x 3 3/4 7/8 left 2 7/16 bottom
1 1/8 x 4 1/2 7/8 left 1/2 bottom

2.2 Specifications.

- (a) **Jury Summons Postcard.** Mailer is to be 4 inches by 9 inches in size, printed on 100# silk finish white paper stock, Court seal in color, and duplex grayscale printing, and containing a personalized jury barcode. See Exhibit A1: Sample Form – Jury Summons Postcard. Estimated quantity is 1,000,000.
- (b) **Jury Summons Mailer.** Mailer is to be 8-1/2 inches by 14 inches in size, 24# paper weight, three color form (black, PMS1807 red and PMS614 yellow), duplex grayscale printing, perforated portion containing a personalized juror barcode that can be detached from the mailer document for use as a juror badge, standard double window #10 envelope, and standard single window #9 return envelope. See Exhibit A2: Sample Form – Countywide Jury Summons Mailer. Estimated quantity is 250,000.
- (c) **Jury Postcard Notices Mailer.** Mailer is to be at least the minimum to qualify for mailing at the First-Class Mail postcard price (currently 3-1/2 inches high by 5 inches long by 0.007 inches thick per USPS specifications) and 4/1 printing (full color printing on front and grayscale backer). See Exhibit A3: Sample Form – Jury Postcard Notices Mailer. Estimated quantity is 30,000.
- (d) **Jury Failure to Appear Letter.** Mailer is to be 8-1/2 inches by 14 inches, two color (black and red) pressure seal form, red highlight color front, grayscale backer, and perforated portion containing a personalized juror barcode that can be detached from the mailer document for use as a juror badge. See Exhibit A4: Sample Form – Jury Failure to Appear Letter. Estimated quantity is 200,000.
- (e) **Jury Order to Show Cause Certified Letter.** Mailer is to be 8-1/2 inches by 14 inches, Certified Mail pressure seal form, and grayscale duplex printing. See Exhibit A5: Sample Form – Jury Order to Show Cause Certified Letter. Estimated quantity is 15,000.
- (f) **Traffic Reminder Notice.** Mailer is to be 8-1/2 inches by 11 inches in size, 24# paper weight, duplex grayscale printing, bottom perforation, standard double window #10

envelope, and standard single window #9 return envelope. See Exhibit A6: Sample Form – Traffic Reminder Notice.

- (g) ***1st Traffic Notice of Failure to Appear.*** Mailer is to be 8-1/2 inches by 11 inches in size, 24# paper weight, duplex grayscale printing, bottom perforation, standard double window #10 envelope, and standard single window #9 return envelope. See Exhibit A7: Sample Form – 1st Traffic Notice of Failure to Appear.
- (h) ***2nd Traffic Notice of Failure to Appear.*** Mailer is to be 8-1/2 inches by 11 inches in size, 24# paper weight, duplex grayscale printing, bottom perforation, standard double window #10 envelope, and standard single window #9 return envelope. See Exhibit A8: Sample Form – 2nd Traffic Notice of Failure to Appear.
- (i) ***1st Traffic Notice of Failure to Pay.*** Mailer is to be 8-1/2 inches by 11 inches in size, 24# paper weight, duplex grayscale printing, bottom perforation, standard double window #10 envelope, and standard single window #9 return envelope. See Exhibit A9: Sample Form – 1st Traffic Notice of Failure to Pay.
- (j) ***2nd Traffic Notice of Failure to Pay.*** Mailer is to be 8-1/2 inches by 11 inches in size, 24# paper weight, duplex grayscale printing, bottom perforation, standard double window #10 envelope, and standard single window #9 return envelope. See Exhibit A10: Sample Form – 2nd Traffic Notice of Failure to Pay.
- (k) ***Traffic Payment Plan Notice.*** Mailer is to be 8-1/2 inches by 11 inches in size, 24# paper weight, duplex grayscale printing, bottom perforation, standard double window #10 envelope, and standard single window #9 return envelope. See Exhibit A11: Sample Form – Traffic Payment Plan Notice.

- 2.3 **Modifications.** The Court may modify any and all mailers at the same price specified in Exhibit C: Payment Provisions if the modification does not noticeably increase the Contractor's cost of production, form or mailing processes. Modifications that noticeably increase or decrease Contractor's cost of production, form or mailing processes will be by mutual consent and documented by a written Change Order incorporated into this Agreement upon execution by both Parties.

End of Exhibit A

EXHIBIT A1: Sample Form - Jury Summons Postcard

FRONT

BACK

Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909) 884-1858



016723770

OFFICIAL BUSINESS OF THE COURT

INF1124F AUTO 5-DIGIT 92807
7000000009 00.0002.0001 3/2



JOHN DOE
PO BOX 1111
ANGELUS OAKS CA 92305-0183

PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A
(909) 884-1858

PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE
PAID
MAILED FROM
ZIP CODE 92899
PERMIT NO. 146



Superior Court of California, County of San Bernardino Jury Summons

Appearance Date: **May 9, 2016**

Location: **San Bernardino Justice Center
247 W Third St
San Bernardino, CA 92415-0244**



It is important that you complete the Juror Questionnaire within 10 days of receiving this summons. To contact us and to fill out your Juror Questionnaire:
Visit our website: <http://www.sb-court.org/JuryInformation.aspx> Or Call us: (909) 884-1858 or 1-866-402-JURY (5879)

Prospective Juror: You are hereby summoned to serve as a trial juror for the Superior Court of California, County of San Bernardino. You are scheduled to appear on the date listed above.

Please contact the court after 5:00 PM the day before your Appearance Date to find out if you need to report for jury service.

Visit the court's website and complete the Juror Questionnaire prior to service. Provide us with your telephone number to get text message updates about your jury service. The Court will not share your telephone number with third parties.

How jury duty works: The Superior Court uses the "One Day/One Trial" program under California Rules of Court, rule 2.1002, which is intended to make jury service more convenient by shortening the time that a person is required to serve to one day or one trial. Refer to our website (above) for additional information.

Postponements or excusals: Refer to our website (above) for additional information. If you need accommodations due to disability, please advise the Jury Administration at 909-884-1858.

Dress Code: Business casual attire is suggested. No shorts or tank tops.

Please bring this postcard with you. Include name and Juror ID# on all correspondence.

JUROR ID #: **017521178**

Jury Commissioner



San Bernardino Office of the Jury Commissioner
247 W. Third Street, San Bernardino, CA 92415-0244
RETURN SERVICE REQUESTED

Summons for Jury Service
Citacion de jurado

COUNTYWIDE
1621
RC022
017540231

SBCO322C SCH 5-DIGIT 92334
7000002552 00.0009.0187 2552/1



John Doe
17164 FONTLEE LN
FONTANA CA 92335-5824

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO

Prospective Juror: If required to report for jury service, complete the form on reverse side of this summons. Bring completed form with you on the day you are to report for jury service.

JURY SERVICE INSTRUCTIONS

JUROR ID #: 017540231

If returning this form to request an excusal from jury service, please write down your Juror ID # and keep for reference.

START DATE: 5/17/2016 TIME: 08:30 AM
CONTACT: 1(866) 402-5879 (Toll Free)

You are summoned to appear for **JURY SERVICE** beginning on the date, time and place indicated. **Bring this summons with you.**

Failure to respond to this summons will subject you to a fine, a jail term, or both.

Please call after 5:00 PM the day **PRIOR TO** the date you are scheduled to begin jury service. A recorded message will confirm, cancel or reschedule this summons.

If you cannot reach us by telephone, or have not been excused, you must appear at the court location listed below.

LOCATION: Rancho Cucamonga Superior Court
8303 Haven Avenue
Rancho Cucamonga, CA 91730-3848
1(866) 402-5879 (Toll Free)

How jury duty works: The Superior Court uses the "One Day/One Trial" program under California Rules of Court, rule 2.1002, which is intended to make jury service more convenient by shortening the time that a person is required to serve to one day or one trial.

Excusals: If you are requesting an excusal or feel you are not qualified to serve, please complete the reverse side of this form and sign where indicated. Return the signed form in the envelope provided. **Write down your Juror ID # for reference.** The court will only notify you if your request has been denied. Please allow 10 to 15 days for your request to be processed.

Include name and Juror ID # on all correspondence.

No postponement will be accepted on your reporting date.

Dress Code: Business casual attire is suggested. No shorts or tank tops.

Questions: Refer to our website www.sb-court.org for additional information.



If you require special arrangements or accommodations, please call Jury Administration at (909) 884-1858.

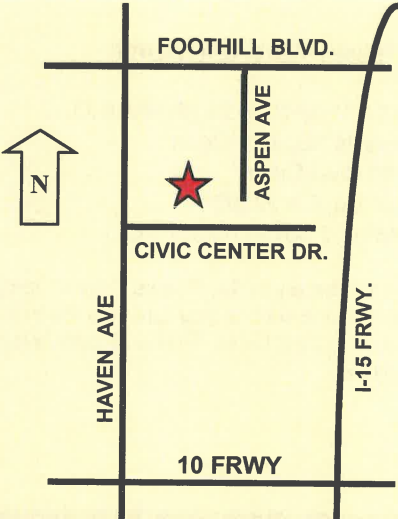
EMPLOYER RETALIATION

State law prohibits discrimination or retaliation against an employee for taking time off to serve as a juror. (California Labor Code, section 230[a])

DIRECTIONS TO THE COURT

COUNTY OF SAN BERNARDINO
Rancho Cucamonga Superior Court
8303 Haven Avenue
Rancho Cucamonga, CA 91730-3848
1(866) 402-5879 (TOLL FREE)

From the I-10 freeway, exit at the Haven Avenue off-ramp. Go north (turn right if going west, left if going east) on Haven Avenue to Civic Center Drive and turn right. The entrance to the Law and Justice Center is to the left. From the I-15 freeway, exit at Foothill Boulevard. Go west (turn right if going south and left if going north) on Foothill Boulevard to Aspen. Turn left at Aspen. The entrance to the courthouse is on the right. Look for large sign.



If requesting an excuse or feel you are not qualified to serve, complete the reverse side of this form



EXHIBIT A2: Sample Form - Jury Summons Mailer
CONFIDENTIAL – Countywide Summons for Jury Service
Superior Court of California, County of San Bernardino

Please answer all of the following questions and bring this summons when reporting for jury service

1. Is your name correct on the summons?

☐ Yes☐ No

If "No," please provide your correct name
Name: _____

2. Please provide your Phone Number: () Work Number: ()

3. Is your address correct on the summons?

☐ Yes☐ No

If "No," please provide your correct address

Street AddressCityState and Zip Code

QUALIFICATIONS

4. Are you a U.S. Citizen?

☐ Yes☐ No

If "No," what is your country of citizenship? _____

5. Are you 18 years of age or older?

☐ Yes☐ No

If "No," what is your date of birth? (MM/DD/YY) / /

6. Do you reside in the State of California?

☐ Yes☐ No

If "No," what state do you reside in? _____

7. Do you reside in San Bernardino County?

☐ Yes☐ No

If "No," what county do you reside in? _____

8. Have you served as a Grand Juror or Trial Juror in the past 12 months, or are you now serving as a Grand Juror or Trial Juror on another case?

☐ Yes☐ No

If "Yes," which Court Name? _____ Service Date: (MM/DD/YY) / /

9. Do you have a felony or malfeasance in office conviction for which your civil rights have not been restored?

☐ Yes☐ No

If "Yes," County of Conviction: _____ Conviction Date: (MM/DD/YY) / /

10. Are you the subject of a conservatorship?

☐ Yes☐ No

If "Yes," what is the Court Name? _____ Case Number: _____

11. Are you a peace officer as defined in sections 830.1, 830.2(a) or 830.33(a) of the Penal Code?

☐ Yes☒ No

Badge #: _____
If "Yes," please indicate the organization: ☐ CA Highway Patrol☐ Police Department☐ Sheriff☒ Other: _____

12. Do you have a physical or mental disability or impairment?

☐ Yes☐ No

If "Yes," Date of Birth: (MM/DD/YY) / /
If "Yes," If you are over the age of 70, please describe your disability or impairment in the space provided: _____

If you are under the age of 70 your physician must complete a Declaration of Medical Excusal form (available at www.sb-court.org)

13. Do you have a verifiable, non-professional obligation to provide care for another between the hours of 8:00 AM and 5:00 PM, Monday through Friday and alternative arrangements are not feasible?

☐ Yes☐ No

If "Yes," please provide the following information:
Age of person cared for: _____ Relationship to person cared for: _____
Type of care you provide: _____
Are you employed?

☐ Yes☐ No

If "Yes," what are your work hours? _____

14. Are you active duty military?

☐ Yes☐ No

If "Yes," what Branch/Station: _____

15. Occupation: _____

☐ Self Employed

Employer Name: _____
Does your employer pay for jury service?

☐ Yes☐ No

If "Yes," how many days?

☐ 1 to 5 days☐ 6 to 10 days☐ 11 to 20 days☐ 21 days or more

If "No," how many days could you serve?

☐ 1 to 5 days☐ 6 to 10 days☐ 11 to 20 days☐ 21 days or more

EXTREME FINANCIAL HARDSHIP

16. Will Jury Service cause an extreme financial hardship for you?

☐ Yes*☐ No

If "Yes," please complete the following:
Are you the sole source of household income?

☐ Yes☐ No

How many family members are in the household? _____
What is the gross monthly household income? Include all sources from all household members (Salary; wages; alimony; public benefits, etc.)
\$ _____
**If claiming a financial hardship, the court will require you to provide a letter from your employer confirming that you would lose wages, salary or commission during jury service.*

17. Do you have a reasonable access to private or public transportation?

☐ Yes☐ No

18. Is the total one way commute time from your home to the courthouse more than one and a half hours?

☐ Yes☐ No

19. Do you work for a governmental agency?

☐ Yes☐ No

A juror who is employed by a federal, state, or local government entity, public school district or by any other public entity as defined in the Code of Civil Procedure sections 481.200 and 215, and who receives regular compensation and benefits while performing jury service, will not be paid juror fees.

20. Non-governmental employees: Would you like to voluntarily waive your:

Daily Juror Fee?

☐ Yes☐ No

Juror mileage?

☐ Yes☐ No

It is perjury to falsify an excuse from jury service (Penal Code Section 126). I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct (Code of Civil Procedure section 2015.5(b)). If the person signing is not the prospective juror please indicate your relationship to the prospective juror next to your signature.

EVERYONE MUST SIGN AND DATE HERE:

If you are requesting an excusal or feel you are not qualified to serve, return this completed and signed form in the envelope provided.



017580964 1622 SB902



John Doe
17164 FONTLEE LN
FONTANA CA 92335-5824

EXHIBIT A3: Sample Form - Jury Postcard Notices Mailer

Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

015253960

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000001 1/1



ADELINE



Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

018157379

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000057 57/1



RAMON



Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

018171844

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000113 113/1



VICTOR



Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

018190759

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000169 169/1



WILLIAM



Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

018201176

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000225 225/1



RANDY



Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

018208949

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000281 281/1



SUSAN



Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

018217232

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000337 337/1



CHEN



Superior Court of California
San Bernardino Justice Center
Jury Administration
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244
(909)884-1858



RETURN SERVICE REQUESTED

018227696

OFFICIAL BUSINESS OF THE COURT

SBP0302A
4000000393 393/1



MATTHEW



EXHIBIT A3: Sample Form - Jury Postcard Notices Mailer

February 28, 2017
Ramon Estrada



Phone: (909) 884-1858
Fax: (909) 521-3861

March 02, 2017
Adeline Rodriguez



Phone: (909) 884-1858
Fax: (909) 521-3861

COUNTY OF SAN BERNARDINO JURY SUMMONS

You are hereby summoned to appear for jury service in the court indicated below:

San Bernardino Justice Center
247 W Third St
San Bernardino, CA 92415-0244

APPEARANCE DATE: Wednesday March 22, 2017
APPEARANCE TIME: 08:00 AM
GROUP NUMBER: 3B553
TELEPHONE NUMBER: (909) 884-1858

**PLEASE CALL AFTER 5:00PM THE DAY PRIOR TO YOUR JURY SERVICE.
A RECORDED MESSAGE WILL CONFIRM OR CANCEL THIS SUMMONS.**

No excusals will be granted by telephone. If you requested an excuse from service, you can check the status of your request by calling (909) 884-1858.

Please bring this card with you on your date of appearance.



Juror I.D. 018157379 1712 SB553

Juror I.D. 018157379 1712 SB553



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

March 02, 2017
William



Phone: (909) 884-1858
Fax: (909) 521-3861

February 28, 2017
Victor



Phone: (909) 884-1858
Fax: (909) 521-3861

PERMANENT JURY SERVICE EXCUSE

Sufficient legal reason having been provided,
This notice is to confirm that you have been permanently excused from jury service.

If you receive a jury summons in the future, please return a copy of this notice and the summons to Jury Administration at the address listed on the reverse side of this

KEEP THIS NOTICE FOR YOUR RECORDS



Juror I.D. 018190759

Juror I.D. 018190759



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

March 01, 2017
Susan



Phone: (909) 884-1858
Fax: (909) 521-3861

March 02, 2017
Randy



Phone: (909) 884-1858
Fax: (909) 521-3861

PERMANENT JURY SERVICE EXCUSE

Sufficient legal reason having been provided,
This notice is to confirm that you have been permanently excused from jury service.

If you receive a jury summons in the future, please return a copy of this notice and the summons to Jury Administration at the address listed on the reverse side of this

KEEP THIS NOTICE FOR YOUR RECORDS



Juror I.D. 018209949

Juror I.D. 018209949



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

March 02, 2017
Matthew



Phone: (909) 884-1858
Fax: (909) 521-3861

March 01, 2017
Chen



Phone: (909) 884-1858
Fax: (909) 521-3861

Please be advised your excuse for jury service has been **DENIED** for the following reason:

General Denial - Please Call

If you feel this decision has been made in error or if you wish to reschedule, please contact the Jury Administration Office at (909) 884-1858. Otherwise you must appear at the court below:

Victorville Superior Court
14455 Civic Dr
Victorville, CA 92392-2312

APPEARANCE DATE: Thursday, March 30, 2017
APPEARANCE TIME: 08:00 AM
GROUP NUMBER: VV004
TELEPHONE NUMBER: 1-866-402-5878

**PLEASE CALL AFTER 5:00PM THE DAY PRIOR TO YOUR JURY SERVICE.
A RECORDED MESSAGE WILL CONFIRM OR CANCEL THIS SUMMONS.**



Juror I.D. 018227896 1713 VV004

Juror I.D. 018227896 1713 VV004



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

PERMANENT JURY SERVICE EXCUSE

Sufficient legal reason having been provided,
This notice is to confirm that you have been permanently excused from jury service.

If you receive a jury summons in the future, please return a copy of this notice and the summons to Jury Administration at the address listed on the reverse side of this

KEEP THIS NOTICE FOR YOUR RECORDS



Juror I.D. 015253960

Juror I.D. 015253960



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

You are hereby summoned to appear for jury service in the court indicated below:
Rancho Cucamonga Superior Crt
5303 Haven Ave
Rancho Cucamonga, CA 91730-3848

APPEARANCE DATE: Thursday March 23, 2017
APPEARANCE TIME: 08:30 AM
GROUP NUMBER: RC554
TELEPHONE NUMBER: 1-866-402-5878

**PLEASE CALL AFTER 5:00PM THE DAY PRIOR TO YOUR JURY SERVICE.
A RECORDED MESSAGE WILL CONFIRM OR CANCEL THIS SUMMONS.**

No excusals will be granted by telephone. If you requested an excuse from service, you can check the status of your request by calling (909) 884-1858.

Please bring this card with you on your date of appearance.



Juror I.D. 018171844 1712 RC554

Juror I.D. 018171844 1712 RC554



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

March 02, 2017
Randy



Phone: (909) 884-1858
Fax: (909) 521-3861

PERMANENT JURY SERVICE EXCUSE

Sufficient legal reason having been provided,
This notice is to confirm that you have been permanently excused from jury service.

If you receive a jury summons in the future, please return a copy of this notice and the summons to Jury Administration at the address listed on the reverse side of this

KEEP THIS NOTICE FOR YOUR RECORDS



Juror I.D. 018201176

Juror I.D. 018201176



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

March 01, 2017
Chen



Phone: (909) 884-1858
Fax: (909) 521-3861

Please be advised your excuse for jury service has been **DENIED** for the following reason:

Denied - General Denial - Please Call

If you feel this decision has been made in error or if you wish to reschedule, please contact the Jury Administration Office at (909) 884-1858. Otherwise you must appear at the court below:

Rancho Cucamonga Superior Crt
5303 Haven Ave
Rancho Cucamonga, CA 91730-3848

APPEARANCE DATE: Tuesday, March 21, 2017
APPEARANCE TIME: 08:30 AM
GROUP NUMBER: RC002
TELEPHONE NUMBER: 1-866-402-5878

**PLEASE CALL AFTER 5:00PM THE DAY PRIOR TO YOUR JURY SERVICE.
A RECORDED MESSAGE WILL CONFIRM OR CANCEL THIS SUMMONS.**



Juror I.D. 018217232 1712 RC002

Juror I.D. 018217232 1712 RC002



PARA EXPLICACION EN ESPANOL,
POR FAVOR LLAME A (909) 884-1858
Jury Commissioner

EXHIBIT A4: Sample Form - Jury Failure to Appear Letter

The Superior Court
of California, San Bernardino County

JURY ADMINISTRATION
San Bernardino Justice Center
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244

Court Executive Officer
(909) 884-1858
Fax (909) 521-3661



Juror ID #:

PLEASE CALL AFTER 5:00 P.M. THE DAY PRIOR TO YOUR JURY SERVICE. A RECORDED MESSAGE WILL CONFIRM OR CANCEL THIS SUMMONS.

Please complete the information below and bring it with you on the appearance date.

APPEARANCE COURT: San Bernardino Justice Center 247 W Third St San Bernardino, CA 92415-0244
APPEARANCE DATE: Tuesday
APPEARANCE TIME: 08:00 AM
GROUP NUMBER:
TELEPHONE NUMBER: (909) 884-1858
<i>*Note - Recording runs continuously</i>

FAILURE TO APPEAR

Our records indicate that you failed to appear for jury service as summoned. Therefore you are hereby summoned to appear for jury service in the court indicated in the box above.

Pursuant to Section 209 of the California Code of Civil Procedure, failure to appear may result in an Order to Show Cause hearing. The court may find you in contempt punishable by fine, imprisonment in jail or both.

JUROR QUESTIONNAIRE

1. Are you a U.S. Citizen? If no; I am a citizen of _____	Yes ____ No ____
2. Are you employed? Does your employer pay your regular salary while you are on jury service? If yes, how many days? _____	Yes ____ No ____ Yes ____ No ____
3. Do you have a vacation and/or business trip planned within the next thirty (30) days? If yes; departure date: _____ return date: _____	Yes ____ No ____
4. Are you a full time student? Where _____ When is your next school break? _____	Yes ____ No ____
5. Do you have a PRESCHEDULED medical appointment (including testing) within the next thirty (30) days? Could this appointment be re-scheduled if necessary?	Yes ____ No ____ Yes ____ No ____
6. Are you active duty military? Branch/Station _____	Yes ____ No ____

I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

Signed: _____ Telephone #: _____ Date: _____

If you feel this summons has been issued in error, please contact the Jury Administration Office at (909) 884-1858 between the hours of 8:00 a.m. to 4:00 p.m. Monday through Friday.

PARA EXPLICACION EN ESPANOL, POR FAVOR LLAME A (909) 884-1858



Juror ID #:
IMP#:
GRP#:





FAILURE TO APPEAR

The Superior Court

FIRST CLASS



SAMPLE

PROOF #1



Superior Court State Of California
County of San Bernardino

JURY COMMISSIONER

JURY ADMINISTRATION
San Bernardino Justice Center
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244

JID#: 017189049

Our records reflect that you have failed to appear for jury service on two occasions; first pursuant to jury summons and then, after a follow-up "failure to appear" notice which summoned you again to appear on August 02, 2016.

All citizens are required by law to serve as jurors periodically unless they have a legal excuse, and the court is required to enforce this obligation.

California Code of Civil Procedure, Section 209, provides that:

'Any prospective trial juror who has been summoned for service, and who fails to attend upon the court as directed, ...may be attached and compelled to attend; and following an order to show cause hearing, the court may find the prospective juror in contempt of court, ...'

YOU ARE HEREBY ORDERED TO APPEAR before a Superior Court Judge on **Thursday September 08, 2016 at 08:30 AM in Department 21 at the San Bernardino Justice Center 247 W Third St, San Bernardino CA 92415-0244** to give reason why you have not responded to being summoned for jury service. Failure to abide by this order may subject you to additional contempt sanctions.

YOU HAVE ANOTHER OPTION. We realize that extenuating circumstances may have prevented you from responding or appearing as requested. You may contact the Jury Administration Office between the hours 08:00 AM to 04:00 PM Monday through Friday at (909) 884-1858, to arrange for a date certain to appear for jury service. If you complete your service before the date to appear noted above, the proceedings against you will be dismissed and you will not have to appear in court on the above date. If you have a legal reason to be excused, please write it on the back of this letter along with a telephone number where we may contact you and **return it before the court date** listed above to Jury Administration, 247 W. Third Street - 1st Floor, San Bernardino, CA 92415-0244.

DO NOT contact the Jury Assembly Room to reschedule your appearance. This date will not be rescheduled.

YOU MUST GIVE THIS MATTER YOUR IMMEDIATE ATTENTION.

Very Truly Yours,



Eileen M. Stutson
Manager of Administrative Services

PLEASE BRING THIS LETTER WITH YOU WHEN YOU REPORT FOR SERVICE OR COURT

UNITED STATES POSTAL SERVICE®



First-Class Mail®
U.S. Postage Paid
USPS®
Permit No. G-10

WALZ
www.walzgroup.com

FORM #35776
Version 07/14

To reorder forms

go to

walzpostal.com

or contact your WALZ™ customer care

at 1-800-882-3811



JURY ADMINISTRATION
247 W Third Street
San Bernardino CA 92415-0244

WALZ

SO-41016889

OFFICIAL BUSINESS OF THE COURT



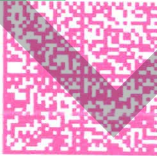
CERTIFIED MAIL
CERTIFIED MAIL



JURY ADMINISTRATION
San Bernardino Justice Center
247 W. Third Street - 1st Floor
San Bernardino, CA 92415-0244



9314 7699 0440 0012 7024 08



UNITED STATES POSTAGE
PITNEY BOWES
02 1R \$ 06.46⁵
0002005869 AUG 05 2016
MAILED FROM ZIP CODE 92807

RETURN RECEIPT REQUESTED

SBS0804A
3000000029 29/1



1319 OAKWOOD DR APT 19
SAN BERNARDINO CA 92405-0920

92415 00244

REMOVE SIDE EDGES FIRST
FOLD, CREASE AND TEAR ALONG PERFORATION
SLIDE FINGER OR PENCIL ACROSS BOTTOM

REMOVE SIDE EDGES
FOLD, CREASE AND TEAR ALONG PERFORATION
SLIDE FINGER OR PENCIL ACROSS BOTTOM

PERFORATION
BOTTOM

2. Article Number



9314 7699 0440 0012 7024 08

3. Service Type **CERTIFIED MAIL®**

4. Restricted Delivery? (Extra Fee) ☐ Yes

1. Article Addressed to:

SBS0804A
3000000029 29/1



1319 OAKWOOD DR APT 19
SAN BERNARDINO CA 92405-0920

COMPLETE THIS SECTION ON DELIVERY

A. Received by (Please Print Clearly)	B. Date of Delivery
C. Signature	
<input checked="" type="checkbox"/> Agent <input type="checkbox"/> Addressee	
D. Is delivery address different from item 1? If YES, enter delivery address below	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

SB Thursday September 08, 2016

JID#:017189049

RETURN RECEIPT REQUESTED
USPS® MAIL CARRIER
DETACH ALONG PERFORATIONS

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Barstow District
235 E Mountain View St
Barstow, CA 92311

**PENDING LEGISLATION MAY INCREASE
THE AMOUNT SHOWN**



Pay your citation
on your smart phone

S2C0309C
3000000001 1/1

Case Number: 17IN-025211

Citation Number: 3613635

Due Date: 04/18/2017

Violation(s): CT: 001 VC4000(A)(1)-I: Veh Registration Fees Due
CT: 002 VC16028(A)-I: No Evidence Of Finan Resp/Veh



DOE, JANE
123 THE STREET
SAN BERNARDINO CA 92408

IMPORTANT INFORMATION!

Citations are no longer dismissed upon traffic school completion,
they are now confidential convictions only once every 18 months.



VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE ONE OF THE OPTIONS BELOW

Proof of Correction	Pay Your Fine	Due Date	Traffic School
Amount Due - PAY NOW Please Contact Court	Amount Due - PAY NOW \$1,275.00	04/18/2017 See Reverse	Amount Due - PAY NOW N/A

Failure to resolve your citation on or before the due date by one of the options listed on the reverse side of this notice may result in an additional fee, a hold placed on your driver's license, and referral to collections. If you have a financial hardship in paying your fine, see How to Pay Your Bail (On Back).

PAYMENT OPTIONS

CREDIT CARD:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

OTHER:

Check Free Pay: To locate the service use the following web address:
www.CheckFreePay.com

*Bring this notice with you. *There is a cost for this service. *Allow
1-3 business days for processing.

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 235 E Mountain View St, Barstow, CA 92311
Hours of Operation: MONDAY - FRIDAY 8:00AM - 4:00PM

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE

DOE, JANE
123 THE STREET
SAN BERNARDINO CA 92408



Pay your citation
on your smart phone

Case Number: 17IN-025211
Citation Number: 3613635

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:

☐ Credit Card (see information on reverse)

☐ Proof of Correction
Please Contact Court

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

17IN-025211**00000296815000001275006

IMPORTANT INFORMATION EXHIBIT A6: Sample Form - Traffic Courtesy Notice

HOW TO PAY YOUR BAIL (unless your appearance is mandatory):

On or before the Due Date, you may send the full amount by mail. Please use the envelope provided and enclose the coupon on the reverse side of this notice along with your check or money order, made payable in US Funds to: San Bernardino Superior Court. Include case name and number. You may also pay the full bail amount in person at the address on the reverse side of this notice prior to your Due Date. Note that your citation can only be considered "paid" after the court receives the full amount. A \$40.00 additional charge will be due for any check returned unpaid. To ask the court to consider your financial ability to pay your bail, you must appear before the Court, See Court Appearances.

CREDIT CARD PAYMENTS and EXTENSIONS:

Credit Card information can be entered on the coupon below and mailed using enclosed envelope.

Visit: WWW.SB-COURT.ORG to pay online and receive email notifications regarding payments.

You may also pay with your credit card or request one extension by telephone at:

(909) 481-4228 OR (760) 241-9529

You may call (909) 387-1470 during normal business hours to pay with your credit card or request one extension.

COURT APPEARANCES:

You do not have to appear if you choose to pay before the due date.

You may reserve a court appearance for arraignment. A deposit of bail is not required to appear in court. At an arraignment you will: enter your plea (guilty, no contest, not guilty); and/or request traffic school; and/or ask the court to consider your ability to pay due to financial hardship and decide whether to approve a reduced fine, payment plan or community service. If you plead not guilty, you will be given a date for trial. To appear before a judicial officer you will first reserve a court date using one of our "Reserve a Court Date" options: The court's public website, www.sb-court.org which can be accessed 24 hours a day, 7 days a week; using the Kiosks located in courthouse lobbies, or contacting the clerk's office in person or by telephone.

NOTICE:

If you are eligible and decide not to attend traffic school your automobile insurance may be adversely affected. One conviction in any 18 month period will be held confidential and not show on your driving record if you complete a traffic violator school program. The 18 month eligibility period for a confidential conviction after completion of Traffic School, is determined from violation date to violation date. (Vehicle code Section 1803.5, 1808.7, 41501, and 42007)

To attend Traffic School: Check the box on the coupon provided on the reverse side, include the traffic school amount indicated, information about traffic school will be mailed to you or is available online @ www.sb-court.org. The fee is non-refundable. An additional fee may be charged by the individual traffic school. Please note: Seat Belt, Cell Phone Violations and speeding greater than 25 miles over posted speed limit are not traffic school eligible. You are not eligible for traffic school if you had a commercial driver's license and were driving a commercial vehicle when you were cited.

COURT TRIALS and TRIALS BY DECLARATION (TO CONTEST YOUR CITATION):

For information regarding a Court Trial (a trial where you appear and give live testimony before a judge or commissioner) or Trial by Declaration (a trial where you present your case by a sworn written declaration), please contact the Clerk's Office at the court location listed on the reverse side or visit the traffic division web page at <http://www.sb-court.org>

PROOF OF CORRECTION:

If you have been charged with a "correctable violation" your bail may be reduced if you provide the court with a "Proof of Correction." You can obtain proof of correction at any law enforcement office during normal business hours (take your original citation with you). Note: you will owe the court a processing fee per corrected violation, which must be paid at the time you submit the proof of correction to the court. If you choose not to obtain a proof of correction, then you must pay the full amount.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Fontana District
17780 Arrow Boulevard
Fontana, CA 92335

**PENDING LEGISLATION MAY INCREASE
THE AMOUNT SHOWN**



Pay your citation
on your smart phone

Case Number: 17IN-025263
Citation Number: DR19496
Due Date: 08/16/2017
Violation(s): CT: 001 VC35400(A)-I: Maximum Vehicle Length

S2C0309C
3000000002 2/1



DOE, JOHN
123 THE STREET
SAN BERNARDINO CA 92408

IMPORTANT INFORMATION!

Citations are no longer dismissed upon traffic school completion, they are now confidential convictions only once every 18 months.



VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE ONE OF THE OPTIONS BELOW

Proof of Correction	Pay Your Fine	Due Date	Traffic School
Amount Due - PAY NOW N/A	Amount Due - PAY NOW \$196.00	08/16/2017 See Reverse	Amount Due - PAY NOW N/A

Failure to resolve your citation on or before the due date by one of the options listed on the reverse side of this notice may result in an additional fee, a hold placed on your driver's license, and referral to collections. If you have a financial hardship in paying your fine, see How to Pay Your Bail (On Back).

PAYMENT OPTIONS

CREDIT CARD:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

OTHER:

Check Free Pay: To locate the service use the following web address:
www.CheckFreePay.com

*Bring this notice with you. *There is a cost for this service. *Allow
1-3 business days for processing.

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 17780 Arrow Boulevard, Fontana, CA 92335
Hours of Operation: MONDAY - FRIDAY 8:00AM - 4:00PM

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE

DOE, JOHN
123 THE STREET
SAN BERNARDINO CA 92408



Pay your citation
on your smart phone

Case Number: 17IN-025263
Citation Number: DR19496

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:



Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

17IN-025263**00000296820400000196007

IMPORTANT INFORMATION EXHIBIT A6: Sample Form - Traffic Courtesy Notice

HOW TO PAY YOUR BAIL (unless your appearance is mandatory):

On or before the Due Date, you may send the full amount by mail. Please use the envelope provided and enclose the coupon on the reverse side of this notice along with your check or money order, made payable in US Funds to: San Bernardino Superior Court. Include case name and number. You may also pay the full bail amount in person at the address on the reverse side of this notice prior to your Due Date. Note that your citation can only be considered "paid" after the court receives the full amount. A \$40.00 additional charge will be due for any check returned unpaid. To ask the court to consider your financial ability to pay your bail, you must appear before the Court, See Court Appearances.

CREDIT CARD PAYMENTS and EXTENSIONS:

Credit Card information can be entered on the coupon below and mailed using enclosed envelope.

Visit: WWW.SB-COURT.ORG to pay online and receive email notifications regarding payments.

You may also pay with your credit card or request one extension by telephone at:

(909) 481-4228 OR (760) 241-9529

You may call (909) 387-1470 during normal business hours to pay with your credit card or request one extension.

COURT APPEARANCES:

You do not have to appear if you choose to pay before the due date.

You may reserve a court appearance for arraignment. A deposit of bail is not required to appear in court. At an arraignment you will: enter your plea (guilty, no contest, not guilty); and/or request traffic school; and/or ask the court to consider your ability to pay due to financial hardship and decide whether to approve a reduced fine, payment plan or community service. If you plead not guilty, you will be given a date for trial. To appear before a judicial officer you will first reserve a court date using one of our "Reserve a Court Date" options: The court's public website, www.sb-court.org which can be accessed 24 hours a day, 7 days a week; using the Kiosks located in courthouse lobbies, or contacting the clerk's office in person or by telephone.

NOTICE:

If you are eligible and decide not to attend traffic school your automobile insurance may be adversely affected. One conviction in any 18 month period will be held confidential and not show on your driving record if you complete a traffic violator school program. The 18 month eligibility period for a confidential conviction after completion of Traffic School, is determined from violation date to violation date. (Vehicle code Section 1803.5, 1808.7, 41501, and 42007)

To attend Traffic School: Check the box on the coupon provided on the reverse side, include the traffic school amount indicated, information about traffic school will be mailed to you or is available online @ www.sb-court.org. The fee is non-refundable. An additional fee may be charged by the individual traffic school. Please note: Seat Belt, Cell Phone Violations and speeding greater than 25 miles over posted speed limit are not traffic school eligible. You are not eligible for traffic school if you had a commercial driver's license and were driving a commercial vehicle when you were cited.

COURT TRIALS and TRIALS BY DECLARATION (TO CONTEST YOUR CITATION):

For information regarding a Court Trial (a trial where you appear and give live testimony before a judge or commissioner) or Trial by Declaration (a trial where you present your case by a sworn written declaration), please contact the Clerk's Office at the court location listed on the reverse side or visit the traffic division web page at <http://www.sb-court.org>

PROOF OF CORRECTION:

If you have been charged with a "correctable violation" your bail may be reduced if you provide the court with a "Proof of Correction." You can obtain proof of correction at any law enforcement office during normal business hours (take your original citation with you). Note: you will owe the court a processing fee per corrected violation, which must be paid at the time you submit the proof of correction to the court. If you choose not to obtain a proof of correction, then you must pay the full amount.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINOJoshua Tree District
6527 White Feather Road
Joshua Tree, CA 922PENDING LEGISLATION MAY INCREASE
THE AMOUNT SHOWNPay your citation
on your smart phone

Case Number: 17IN-025887

Citation Number: DA12790

Due Date: 05/25/2017

Violation(s): CT: 001 VC22349(A)-I: Exceeding 65 Mph

S2C0309C
3000000003 3/1DOE, JOHN
123 THE STREET
SAN BERNARDINO CA 92408**IMPORTANT INFORMATION!**Citations are no longer dismissed upon traffic school completion,
they are now confidential convictions only once every 18 months.VIEW CASE ONLINE AT: www.sb-court.org**CHOOSE ONE OF THE OPTIONS BELOW**

Proof of Correction	Pay Your Fine	Due Date	Traffic School
Amount Due - PAY NOW N/A	Amount Due - PAY NOW \$376.00	05/25/2017 See Reverse	Amount Due - PAY NOW \$376.00 + \$60.00 = \$436.00

Failure to resolve your citation on or before the due date by one of the options listed on the reverse side of this notice may result in an additional fee, a hold placed on your driver's license, and referral to collections. If you have a financial hardship in paying your fine, see How to Pay Your Bail (On Back).

PAYMENT OPTIONS**CREDIT CARD:****Online:** www.sb-court.org**Phone (24/7):** 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged**Phone (8am-4pm):** (909) 387-1470**OTHER:****Check Free Pay:** To locate the service use the following web address:
www.CheckFreePay.com*Bring this notice with you. *There is a cost for this service. *Allow
1-3 business days for processing.**Mail:** Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005**In Person:** 6527 White Feather Road, Joshua Tree, CA 922
Hours of Operation: MONDAY - FRIDAY 8:00AM - 4:00PM**NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE**DOE, JOHN
123 THE STREET
SAN BERNARDINO CA 92408Pay your citation
on your smart phoneCase Number: 17IN-025887
Citation Number: DA12790PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:☐ Yes, send Traffic School information
\$376.00 + \$60.00 = \$436.00☐ Credit Card (see information on reverse)SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

17IN-025887*00000076137800000376006

IMPORTANT INFORMATION EXHIBIT A6: Sample Form - Traffic Courtesy Notice

HOW TO PAY YOUR BAIL (unless your appearance is mandatory):

On or before the Due Date, you may send the full amount by mail. Please use the envelope provided and enclose the coupon on the reverse side of this notice along with your check or money order, made payable in US Funds to: San Bernardino Superior Court. Include case name and number. You may also pay the full bail amount in person at the address on the reverse side of this notice prior to your Due Date. Note that your citation can only be considered "paid" after the court receives the full amount. A \$40.00 additional charge will be due for any check returned unpaid. To ask the court to consider your financial ability to pay your bail, you must appear before the Court, See Court Appearances.

CREDIT CARD PAYMENTS and EXTENSIONS:

Credit Card information can be entered on the coupon below and mailed using enclosed envelope.

Visit: WWW.SB-COURT.ORG to pay online and receive email notifications regarding payments.

You may also pay with your credit card or request one extension by telephone at:

(909) 481-4228 OR (760) 241-9529

You may call (909) 387-1470 during normal business hours to pay with your credit card or request one extension.

COURT APPEARANCES:

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You may reserve a court appearance for arraignment. A deposit of bail is not required to appear in court. At an arraignment you will: enter your plea (guilty, no contest, not guilty); and/or request traffic school; and/or ask the court to consider your ability to pay due to financial hardship and decide whether to approve a reduced fine, payment plan or community service. If you plead not guilty, you will be given a date for trial. To appear before a judicial officer you will first reserve a court date using one of our "Reserve a Court Date" options: The court's public website, www.sb-court.org which can be accessed 24 hours a day, 7 days a week; using the Kiosks located in courthouse lobbies, or contacting the clerk's office in person or by telephone.

NOTICE:

If you are eligible and decide not to attend traffic school your automobile insurance may be adversely affected. One conviction in any 18 month period will be held confidential and not show on your driving record if you complete a traffic violator school program. The 18 month eligibility period for a confidential conviction after completion of Traffic School, is determined from violation date to violation date. (Vehicle code Section 1803.5, 1808.7, 41501, and 42007)

To attend Traffic School: Check the box on the coupon provided on the reverse side, include the traffic school amount indicated, information about traffic school will be mailed to you or is available online @ www.sb-court.org. The fee is non-refundable. An additional fee may be charged by the individual traffic school. Please note: Seat Belt, Cell Phone Violations and speeding greater than 25 miles over posted speed limit are not traffic school eligible. You are not eligible for traffic school if you had a commercial driver's license and were driving a commercial vehicle when you were cited.

COURT TRIALS and TRIALS BY DECLARATION (TO CONTEST YOUR CITATION):

For information regarding a Court Trial (a trial where you appear and give live testimony before a judge or commissioner) or Trial by Declaration (a trial where you present your case by a sworn written declaration), please contact the Clerk's Office at the court location listed on the reverse side or visit the traffic division web page at <http://www.sb-court.org>

PROOF OF CORRECTION:

If you have been charged with a "correctable violation" your bail may be reduced if you provide the court with a "Proof of Correction." You can obtain proof of correction at any law enforcement office during normal business hours (take your original citation with you). Note: you will owe the court a processing fee per corrected violation, which must be paid at the time you submit the proof of correction to the court. If you choose not to obtain a proof of correction, then you must pay the full amount.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Fontana District
17780 Arrow Boulevard
Fontana, CA 92335

**PENDING LEGISLATION MAY INCREASE
THE AMOUNT SHOWN**



Pay your citation
on your smart phone

S2C0309C
3000000004 4/1



DOE, JOHN
123 THE STREET SPC 95
RIALTO CA 92376

Case Number: 17IN-023662
Citation Number: DL78764
Due Date: 05/30/2017
Violation(s): CT: 001 VC22348(B)-I: Speed Limit-Over 100 Mph
CT: 002 VC26708(A)(1)-I: Obstructed Windshield CT: 003
VC12951(A)-I: Driver's License Not In Possession

IMPORTANT INFORMATION!

Citations are no longer dismissed upon traffic school completion,
they are now confidential convictions only once every 18 months.



VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE ONE OF THE OPTIONS BELOW

Proof of Correction	Pay Your Fine	Due Date	Traffic School
MANDATORY APPEARANCE	MANDATORY APPEARANCE	05/30/2017 See Reverse	MANDATORY APPEARANCE

Failure to resolve your citation on or before the due date by one of the options listed on the reverse side of this notice may result in an additional fee, a hold placed on your driver's license, and referral to collections. If you have a financial hardship in paying your fine, see How to Pay Your Bail (On Back).

PAYMENT OPTIONS

CREDIT CARD:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

OTHER:

Check Free Pay: To locate the service use the following web address:
www.CheckFreePay.com

*Bring this notice with you. *There is a cost for this service. *Allow
1-3 business days for processing.

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 17780 Arrow Boulevard, Fontana, CA 92335
Hours of Operation: MONDAY - FRIDAY 8:00AM - 4:00PM

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE

DOE, JOHN
123 THE STREET SPC 95
RIALTO CA 92376



Pay your citation
on your smart phone

Case Number: 17IN-023662
Citation Number: DL78764

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:



Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

IMPORTANT INFORMATION EXHIBIT A6: Sample Form - Traffic Courtesy Notice

HOW TO PAY YOUR BAIL (unless your appearance is mandatory):

On or before the Due Date, you may send the full amount by mail. Please use the envelope provided and enclose the coupon on the reverse side of this notice along with your check or money order, made payable in US Funds to: San Bernardino Superior Court. Include case name and number. You may also pay the full bail amount in person at the address on the reverse side of this notice prior to your Due Date. Note that your citation can only be considered "paid" after the court receives the full amount. A \$40.00 additional charge will be due for any check returned unpaid. To ask the court to consider your financial ability to pay your bail, you must appear before the Court, See Court Appearances.

CREDIT CARD PAYMENTS and EXTENSIONS:

Credit Card information can be entered on the coupon below and mailed using enclosed envelope.

Visit: WWW.SB-COURT.ORG to pay online and receive email notifications regarding payments.

You may also pay with your credit card or request one extension by telephone at:

(909) 481-4228 OR (760) 241-9529

You may call (909) 387-1470 during normal business hours to pay with your credit card or request one extension.

COURT APPEARANCES:

You do not have to appear if you choose to pay before the due date.

You may reserve a court appearance for arraignment. A deposit of bail is not required to appear in court. At an arraignment you will: enter your plea (guilty, no contest, not guilty); and/or request traffic school; and/or ask the court to consider your ability to pay due to financial hardship and decide whether to approve a reduced fine, payment plan or community service. If you plead not guilty, you will be given a date for trial. To appear before a judicial officer you will first reserve a court date using one of our "Reserve a Court Date" options: The court's public website, www.sb-court.org which can be accessed 24 hours a day, 7 days a week; using the Kiosks located in courthouse lobbies, or contacting the clerk's office in person or by telephone.

NOTICE:

If you are eligible and decide not to attend traffic school your automobile insurance may be adversely affected. One conviction in any 18 month period will be held confidential and not show on your driving record if you complete a traffic violator school program. The 18 month eligibility period for a confidential conviction after completion of Traffic School, is determined from violation date to violation date. (Vehicle code Section 1803.5, 1808.7, 41501, and 42007)

To attend Traffic School: Check the box on the coupon provided on the reverse side, include the traffic school amount indicated, information about traffic school will be mailed to you or is available online @ www.sb-court.org. The fee is non-refundable. An additional fee may be charged by the individual traffic school. Please note: Seat Belt, Cell Phone Violations and speeding greater than 25 miles over posted speed limit are not traffic school eligible. You are not eligible for traffic school if you had a commercial driver's license and were driving a commercial vehicle when you were cited.

COURT TRIALS and TRIALS BY DECLARATION (TO CONTEST YOUR CITATION):

For information regarding a Court Trial (a trial where you appear and give live testimony before a judge or commissioner) or Trial by Declaration (a trial where you present your case by a sworn written declaration), please contact the Clerk's Office at the court location listed on the reverse side or visit the traffic division web page at <http://www.sb-court.org>

PROOF OF CORRECTION:

If you have been charged with a "correctable violation" your bail may be reduced if you provide the court with a "Proof of Correction." You can obtain proof of correction at any law enforcement office during normal business hours (take your original citation with you). Note: you will owe the court a processing fee per corrected violation, which must be paid at the time you submit the proof of correction to the court. If you choose not to obtain a proof of correction, then you must pay the full amount.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

EXHIBIT A7: Sample Form – Traffic Notice of Failure to Appear 1

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Joshua Tree District
6527 White Feather Road
Joshua Tree, CA 92252

DUE DATE: 4/12/2017



Pay your citation
on your smart phone

Case Number:
Citation Number:
Violation Date: 8/12/2016
Violation(s): CT: 001 VC22349(A)-I: Exceeding 65 Mph

S2D0313A
3000000003 00.0000.0008 3/1



NOTICE OF FAILURE TO APPEAR

YOUR CASE IS PAST DUE: PURSUANT TO PC1214.1, the court may impose a CIVIL ASSESSMENT IN THE AMOUNT OF UP TO \$300 FOR YOUR FAILURE TO APPEAR within 30 days from the date of mailing of this notice. If you have a financial hardship, you may request the court consider your ability to pay in setting the fine amount. See To Pay Your Ticket (On Back).

VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE ONE OF THE OPTIONS BELOW

Proof of Correction	Pay Your Fine	Due Date	Traffic School
Amount Due N/A	Amount Due \$237.00	4/12/2017 See Reverse	Amount Due \$237.00 + \$60.00 = \$297.00

PAYMENT OPTIONS

CREDIT CARD:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

OTHER:

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 6527 White Feather Road, Joshua Tree, CA 92252 - Mon - Fri 8:00 AM - 4:00 PM

Check Free Pay: To locate the service use the following web address:
www.CheckFreePay.com

*Bring this notice with you. There is a cost for this service. Allow 1-3 business days for processing.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE



Pay your citation
on your smart phone

Case Number:
Citation Number:

☐ Yes, send Traffic School information
\$237.00 + \$60.00 = \$297.00

☐ Credit Card (see information on reverse)

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

16IN-125548**00000293297200000237001

EXHIBIT A7: Sample Form – Traffic Notice of Failure to Appear 1

PROOF OF CORRECTION:

Specific instructions for obtaining proof of correction for correctable violations are on the back of your citation. Have the violation(s) corrected and signed off by a police officer. Vehicle registration and driver license violations may also be signed off by the DMV or you may present proof to the clerk of the court. VC16028 (insurance) violations can only be dismissed upon proof to the clerk of the court of insurance coverage that was valid on the date of the citation. Your Violation is not eligible for Proof of Correction if N/A is printed in the Amount Due box. (\$25.00 per correctable violation)

TO PAY YOUR TICKET (BAIL FORFEITURE):

You may pay and close this citation by bail forfeiture with no further action necessary. Upon payment of the “**Amount Due**” the case is closed and no further action is required. If reportable, the conviction will be forwarded to the DMV. If you are submitting proof of correction on a correctable violation and paying bail forfeiture for another violation, you will pay the “**Amount Due with Proof of Correction of \$25.00**”

If you have financial hardship and can show that you are unable to pay the full amount of the offenses on your traffic ticket, you may request the court to consider your ability to pay in setting the fine amount. However, you must appear before the court to do so. Also, if you are ordered to pay a fine you may ask the court for an installment payment plan that is based on your ability to pay, or ask the court to approve community service due to financial hardship.

REQUEST AND RESERVE A COURT APPEARANCE:

Your appearance is: **OPTIONAL**

You may reserve a court appearance for arraignment. A deposit of bail is not required to appear in court. At an arraignment you will enter your plea (guilty, no contest, not guilty) OR REQUEST TRAFFIC SCHOOL. If you plead not guilty, you will be given a date for trial. To appear before a judicial officer you will first reserve a court date using one of our “Reserve a Court Date” options. These options include the court’s public website, www.sb-court.org which can be accessed 24 hours a day, 7 days a week. Reserving a court date can also be completed via Kiosks located in courthouse lobbies, as well as contacting the clerk’s office in person or by telephone.

TRAFFIC SCHOOL (Traffic School must be attended in the State of California):

A clerk may grant a request to attend traffic school for an eligible violation if you have not attended for a previous violation that occurred within 18 months of your present violation. You are not eligible for traffic school if you had a commercial driver’s license and were driving a commercial vehicle when you were cited.

NOTICE: If you are eligible and decide not to attend traffic school, your automobile insurance may be adversely affected and your option to attend may be limited if not taken at this time. One conviction in any 18-month period will be held confidential and not show on your driving record if you complete a traffic violator school program. All equipment or non-moving violations must be cleared and returned to the court prior to certification. Registration forms will be given or mailed to you upon receipt of your traffic school payment. There is an additional fee that the school will charge which is separate from the fee you pay the Court. If no amount appears in the “**Amount Due for Traffic School**” box, you are not eligible to attend traffic school.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder’s Name: _____

Cardholder’s Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

EXHIBIT A7: Sample Form – Traffic Notice of Failure to Appear 1

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Barstow District
235 E Mountain View St
Barstow, CA 92311

DUE DATE: 4/12/2017



Pay your citation
on your smart phone

Case Number:
Citation Number
Violation Date: 10/14/2016
Violation(s): CT: 001 VC22348(B)-I: Speed Limit-Over 100 Mph

S2D0313A
3000000001 00.0000.0002 1/1



NOTICE OF FAILURE TO APPEAR

YOUR CASE IS PAST DUE: PURSUANT TO PC1214.1, the court may impose a CIVIL ASSESSMENT IN THE AMOUNT OF UP TO \$300 FOR YOUR FAILURE TO APPEAR within 30 days from the date of mailing of this notice. If you have a financial hardship, you may request the court consider your ability to pay in setting the fine amount. See To Pay Your Ticket (On Back).

VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE ONE OF THE OPTIONS BELOW

Proof of Correction	Pay Your Fine	Due Date	Traffic School
MANDATORY APPEARANCE	MANDATORY APPEARANCE	4/12/2017 See Reverse	MANDATORY APPEARANCE

PAYMENT OPTIONS

CREDIT CARD:

OTHER:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 235 E Mountain View St, Barstow, CA 92311 - Mon - Fri 8:00 AM - 4:00 PM

Check Free Pay: To locate the service use the following web address:
www.CheckFreePay.com

*Bring this notice with you. There is a cost for this service. Allow 1-3 business days for processing.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE



Pay your citation
on your smart phone

Case Number: _____
Citation Number: _____

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:



Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

EXHIBIT A7: Sample Form – Traffic Notice of Failure to Appear 1

PROOF OF CORRECTION:

Specific instructions for obtaining proof of correction for correctable violations are on the back of your citation. Have the violation(s) corrected and signed off by a police officer. Vehicle registration and driver license violations may also be signed off by the DMV or you may present proof to the clerk of the court. VC16028 (insurance) violations can only be dismissed upon proof to the clerk of the court of insurance coverage that was valid on the date of the citation. Your Violation is not eligible for Proof of Correction if N/A is printed in the Amount Due box. (\$25.00 per correctable violation)

TO PAY YOUR TICKET (BAIL FORFEITURE):

You may pay and close this citation by bail forfeiture with no further action necessary. Upon payment of the “**Amount Due**” the case is closed and no further action is required. If reportable, the conviction will be forwarded to the DMV. If you are submitting proof of correction on a correctable violation and paying bail forfeiture for another violation, you will pay the “**Amount Due with Proof of Correction of \$25.00**”

If you have financial hardship and can show that you are unable to pay the full amount of the offenses on your traffic ticket, you may request the court to consider your ability to pay in setting the fine amount. However, you must appear before the court to do so. Also, if you are ordered to pay a fine you may ask the court for an installment payment plan that is based on your ability to pay, or ask the court to approve community service due to financial hardship.

REQUEST AND RESERVE A COURT APPEARANCE:

Your appearance is: **OPTIONAL**

You may reserve a court appearance for arraignment. A deposit of bail is not required to appear in court. At an arraignment you will enter your plea (guilty, no contest, not guilty) OR REQUEST TRAFFIC SCHOOL. If you plead not guilty, you will be given a date for trial. To appear before a judicial officer you will first reserve a court date using one of our “Reserve a Court Date” options. These options include the court’s public website, www.sb-court.org which can be accessed 24 hours a day, 7 days a week. Reserving a court date can also be completed via Kiosks located in courthouse lobbies, as well as contacting the clerk’s office in person or by telephone.

TRAFFIC SCHOOL (Traffic School must be attended in the State of California):

A clerk may grant a request to attend traffic school for an eligible violation if you have not attended for a previous violation that occurred within 18 months of your present violation. You are not eligible for traffic school if you had a commercial driver’s license and were driving a commercial vehicle when you were cited.

NOTICE: If you are eligible and decide not to attend traffic school, your automobile insurance may be adversely affected and your option to attend may be limited if not taken at this time. One conviction in any 18-month period will be held confidential and not show on your driving record if you complete a traffic violator school program. All equipment or non-moving violations must be cleared and returned to the court prior to certification. Registration forms will be given or mailed to you upon receipt of your traffic school payment. There is an additional fee that the school will charge which is separate from the fee you pay the Court. If no amount appears in the “**Amount Due for Traffic School**” box, you are not eligible to attend traffic school.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder’s Name: _____

Cardholder’s Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

EXHIBIT A8: Sample Form – Traffic Notice of Failure to Appear 2

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Barstow District
235 E Mountain View St
Barstow, CA 92311

DUE DATE 4/11/2017



Pay your citation
on your smart phone

Case Number: [REDACTED]
Citation Number: [REDACTED]
Violation Date: 9/28/2016
Violation(s): CT: 002 VC40508(A)-I: Failure To Appear (Dmv Hold)
CT: 001 VC22450(A)-I: Stop Requirements

S2G0312A
3000000001 00.0000.0001 1/1



NOTICE OF FAILURE TO APPEAR

YOUR CASE IS PAST DUE: PURSUANT TO PC1214.1, the court has imposed a CIVIL ASSESSMENT IN THE AMOUNT OF \$300 FOR YOUR FAILURE TO APPEAR. The increase in the amount now due is included in the amounts below. If you believe there was good cause for your failure to appear, you may file a Request to Address the Civil Assessment within 30 days from the date of mailing of this notice to request the Civil Assessment fee be addressed. The request to Address the Civil Assessment form is available in the Clerk's Office and on the Court's website at <http://www.sb-court.org>. Your failure to comply with one of the options below by the due date will be deemed your consent to Trial by Written Declaration (in Absentia) pursuant to Vehicle Code Section 40903. If you have a financial hardship in paying the fine, see To Pay Your Ticket (on back).

VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE ONE OF THE OPTIONS BELOW

Proof of Correction	Pay Your Fine	Due Date	Traffic School
Amount Due N/A	Amount Due \$626.00	4/11/2017 See Reverse	Amount Due \$626.00 + \$60.00 = \$686.00

PAYMENT OPTIONS

CREDIT CARD:

OTHER:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 235 E Mountain View St, Barstow, CA 92311 - Mon - Fri 8:00 AM - 4:00 PM

Check Free Pay: To locate the service use the following web address:
www.CheckFreePay.com

*Bring this notice with you. There is a cost for this service. Allow 1-3 business days for processing.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE



Pay your citation
on your smart phone

Case Number: [REDACTED]
Citation Number: [REDACTED]

☐ Yes, send Traffic School information
\$626.00 + \$60.00 = \$686.00

☐ Credit Card (see information on reverse)

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

16IN-102344**00000291107300000626007

EXHIBIT A8: Sample Form – Traffic Notice of Failure to Appear 2

PROOF OF CORRECTION:

Specific instructions for obtaining proof of correction for correctable violations are on the back of your citation. Have the violation(s) corrected and signed off by a police officer. Vehicle registration and driver license violations may also be signed off by the DMV or you may present proof to the clerk of the court. VC16028 (insurance) violations can only be dismissed upon proof to the clerk of the court of insurance coverage that was valid on the date of the citation. Your Violation is not eligible for Proof of Correction if N/A is printed in the Amount Due box. (\$25.00 per correctable violation)

TO PAY YOUR TICKET (BAIL FORFEITURE):

You may pay and close this citation by bail forfeiture with no further action necessary. Upon payment of the "**Amount Due**" the case is closed and no further action is required. If reportable, the conviction will be forwarded to the DMV. If you are submitting proof of correction on a correctable violation and paying bail forfeiture for another violation, you will pay the "**Amount Due with Proof of Correction of \$25.00**"

If you have financial hardship and can show that you are unable to pay the full amount of the offenses on your traffic ticket, you may request the court to consider your ability to pay in setting the fine amount. However, you must appear before the court to do so. Also, if you are ordered to pay a fine you may ask the court for an installment payment plan that is based on your ability to pay, or ask the court to approve community service due to financial hardship.

REQUEST AND RESERVE A COURT APPEARANCE:

Your appearance is: **OPTIONAL**

You may reserve a court appearance for arraignment. A deposit of bail is not required to appear in court. At an arraignment you will enter your plea (guilty, no contest, not guilty) OR REQUEST TRAFFIC SCHOOL. If you plead not guilty, you will be given a date for trial. To appear before a judicial officer you will first reserve a court date using one of our "Reserve a Court Date" options. These options include the court's public website, www.sb-court.org which can be accessed 24 hours a day, 7 days a week. Reserving a court date can also be completed via Kiosks located in courthouse lobbies, as well as contacting the clerk's office in person or by telephone.

TRAFFIC SCHOOL (Traffic School must be attended in the State of California):

A clerk may grant a request to attend traffic school for an eligible violation if you have not attended for a previous violation that occurred within 18 months of your present violation. You are not eligible for traffic school if you had a commercial driver's license and were driving a commercial vehicle when you were cited.

NOTICE: If you are eligible and decide not to attend traffic school, your automobile insurance may be adversely affected and your option to attend may be limited if not taken at this time. One conviction in any 18-month period will be held confidential and not show on your driving record if you complete a traffic violator school program. All equipment or non-moving violations must be cleared and returned to the court prior to certification. Registration forms will be given or mailed to you upon receipt of your traffic school payment. There is an additional fee that the school will charge which is separate from the fee you pay the Court. If no amount appears in the "**Amount Due for Traffic School**" box, you are not eligible to attend traffic school.

CREDIT CARD INFORMATION

Credit Card #: _____

Expiration Date: ____/____/____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

EXHIBIT A8: Sample Form – Traffic Notice of Failure to Appear 2

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Barstow District
235 E Mountain View St
Barstow, CA 92311

DUE DATE 4/11/2017



Pay your citation
on your smart phone

Case Number: [REDACTED]
Citation Number: [REDACTED]
Violation Date: 7/26/2016
Violation(s): CT: 002 VC40508(A)-I: Failure To Appear (Dmv Hold)
CT: 1 VC22356(B)-I: Exceeding 70 Mph

S2G0312A
3000000002 00.0000.0003 2/1



NOTICE OF FAILURE TO APPEAR

YOUR CASE IS PAST DUE: PURSUANT TO PC1214.1, the court has imposed a CIVIL ASSESSMENT IN THE AMOUNT OF \$300 FOR YOUR FAILURE TO APPEAR. The increase in the amount now due is included in the amounts below. If you believe there was good cause for your failure to appear, you may file a Request to Address the Civil Assessment within 30 days from the date of mailing of this notice to request the Civil Assessment fee be addressed. The request to Address the Civil Assessment form is available in the Clerk's Office and on the Court's website at <http://www.sb-court.org>. Your failure to comply with one of the options below by the due date will be deemed your consent to Trial by Written Declaration (in Absentia) pursuant to Vehicle Code Section 40903. If you have a financial hardship in paying the fine, see To Pay Your Ticket (on back).

VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE ONE OF THE OPTIONS BELOW

Proof of Correction	Pay Your Fine	Due Date	Traffic School
Amount Due N/A	Amount Due \$878.00	4/11/2017 See Reverse	Amount Due N/A

PAYMENT OPTIONS

CREDIT CARD:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

OTHER:

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 235 E Mountain View St, Barstow, CA 92311 - Mon - Fri 8:00 AM - 4:00 PM

Check Free Pay: To locate the service use the following web address:
www.CheckFreePay.com

*Bring this notice with you. There is a cost for this service. Allow 1-3 business days for processing.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE



Pay your citation
on your smart phone

Case Number: [REDACTED]
Citation Number: [REDACTED]

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:

☐ Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

16IN-069537**00000287747700000878005

EXHIBIT A9: Sample Form – Traffic Notice of Failure to Pay 1

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Barstow District
235 E Mountain View
Barstow, CA 92311

DUE DATE: 8/10/2015



Pay your citation
on your smart phone

Case Number: [REDACTED]
Citation Number: [REDACTED]
Violation Date: 05/01/15
Violation(s): 1) 4000(A)(1) VC-I, 2) 40508(A) VC-I, 3) 1214.1

S3H0720A
3000000001 1/1



Name
Address

NEDERLAND CO 80466



NOTICE OF FAILURE TO PAY

YOUR CASE IS PAST DUE: PURSUANT TO PC1214.1, the court may impose a CIVIL ASSESSMENT IN THE AMOUNT OF UP TO \$300 FOR YOUR FAILURE TO PAY within 30 days from the date of mailing of this notice. If you have a financial hardship, you may request the court consider your ability to pay in setting the fine amount. See To Pay Your Ticket (On Back)

VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE FROM THE OPTIONS BELOW

Pay Your Fine

Amount Due
\$673.00

Due Date

8/10/2015
See Reverse

PAYMENT OPTIONS

CREDIT CARD:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

OTHER:

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 235 E Mountain View, Barstow, CA 92311 - TU-TR 8:00 AM - 3:00 PM

Check Free Pay: To locate the service use the following web address:

www.CheckFreePay.com

*Bring this notice with you. There is a cost for this service. Allow 1-3 business days for processing.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE

Name
Address

NEDERLAND CO 80466



Pay your citation
on your smart phone

Case Number: [REDACTED]
Citation Number: [REDACTED]

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:



Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

02900TJCF****00000103637400000673005

EXHIBIT A9: Sample Form – Traffic Notice of Failure to Pay 1

TO PAY YOUR TICKET:

You may pay and close this citation with no further action necessary. Upon payment of the “Amount Due” the case is closed and no further action is required.

If you have a financial hardship and can show that you are unable to pay the full amount of the offenses on your traffic ticket, you may request the court to consider your ability to pay in setting the fine amount. However, you must appear before the court to do so. Also, if you are ordered to pay a fine you may ask the court for an installment payment plan that is based on your ability to pay, or ask the court to approve community service due to financial hardship.

REQUEST AND RESERVE A COURT APPEARANCE:

Your appearance is: **OPTIONAL**

To appear before the court, you will first reserve a court date using one of our “Reserve a Court Date” options. These options include the court’s website, www.sb-court.org, using the kiosks located in courthouse lobbies and by contacting the clerk’s office in person or by telephone.

CREDIT CARD INFORMATION

Credit Card #: _____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____ Expiration Date: ____/____/____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

EXHIBIT A10: Sample Form – Traffic Notice of Failure to Pay 2

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Barstow District
235 E Mountain View
Barstow, CA 92311

DUE DATE: 8/10/2015



Pay your citation
on your smart phone

Case Number: [REDACTED]

Citation Number: [REDACTED]

Violation Date: 05/01/15

Violation(s): 1) 4000(A)(1) VC-I, 2) 40508(A) VC-I, 3) 1214.1

83H0720A

3000000001 1/1



Name
Address

NEDERLAND CO 80466

NOTICE OF FAILURE TO PAY

YOUR CASE IS PAST DUE: PURSUANT TO PC1214.1, the court has imposed a CIVIL ASSESSMENT IN THE AMOUNT OF \$300 FOR YOUR FAILURE TO PAY. The increase in the amount now due is included in the amounts below. If you believe there was good cause for your failure to appear, you may file a Request to Address the Civil Assessment within 30 days from the date of mailing of this notice to request the Civil Assessment fee be addressed. The Request to Address the Civil Assessment form is available in the Clerk's Office and on the Court's website at <http://www.sb-court.org>. If you have a financial hardship in paying the fine, see To Pay Your Ticket (on back)

VIEW CASE ONLINE AT: www.sb-court.org

CHOOSE FROM THE OPTIONS BELOW

Pay Your Fine

Amount Due
\$673.00

Due Date

8/10/2015
See Reverse

PAYMENT OPTIONS

CREDIT CARD:

Online: www.sb-court.org

Phone (24/7): 760-241-9529 *Convenience
OR 909-481-4228 Fee Charged

Phone (8am-4pm): (909) 387-1470

OTHER:

Mail: Superior Court of California, County of San Bernardino
Box 15005, San Bernardino CA 92415-5005

In Person: 235 E Mountain View, Barstow, CA 92311 - TU-TH 8:00 AM - 3:00 PM

Check Free Pay: To locate the service use the following web address:

www.CheckFreePay.com

*Bring this notice with you. There is a cost for this service. Allow 1-3 business days for processing.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE

Name
Address
NEDERLAND CO 80466



Pay your citation
on your smart phone

Case Number: [REDACTED]

Citation Number: [REDACTED]

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:

☐ See reverse for payments
after the due date above.

☐ Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

02900TJCF****00000103637400000673005

EXHIBIT A10: Sample Form – Traffic Notice of Failure to Pay 2

TO PAY YOUR TICKET:

You may pay and close this citation with no further action necessary. Upon payment of the "Amount Due" the case is closed and no further action is required.

If you have a financial hardship and can show that you are unable to pay the full amount of the offenses on your traffic ticket, you may request the court to consider your ability to pay in setting the fine amount. However, you must appear before the court to do so. Also, if you are ordered to pay a fine you may ask the court for an installment payment plan that is based on your ability to pay, or ask the court to approve community service due to financial hardship.

REQUEST AND RESERVE A COURT APPEARANCE:

Your appearance is: **OPTIONAL**

To appear before the court, you will first reserve a court date by contacting the clerk's office in person or by telephone.

IF PAYMENT IS MADE AFTER THE DUE DATE, PAY TO:

County of San Bernardino
Central Collections
268 W. Hospitality Lane, Second Floor

Online: countybillpay.com

Phone (9am-4:30pm): (909) 387-8303

CREDIT CARD INFORMATION

Credit Card #: _____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____ Expiration Date: ____/____/____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

EXHIBIT A11: Sample Form – Traffic Payment Plan Notice

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Victorville District
14455 Civic Drive
Victorville, CA 92392

Case Number:
Citation Number:
Current Balance: \$190.00
Installment Amt Due: \$25.00
Due Date: 04/15/2017
Violation(s): CT: 001 VC21453(A)-I: Vehicle Stop On Red Signal,
CT: 002 VC4000(A)(1)-I: Veh Registration Fees Due, CT: 003
VC14601.1(A)-I: Drive While License Suspen

DO NOT MAIL CASH

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3000000001 1/1



PAYMENT PLAN NOTICE

WARNING - If you do not pay the "Installment Amount Due" on or before the "Due Date" indicated, then one or more of the following may occur: (1) a warrant may be issued for your arrest; (2) an additional civil assessment of up to \$300 may be added to your fine; and/or (3) your driving privileges may be suspended.

If you wish to pay the fine in person, please come to the courthouse listed above and bring this notice with you.

Instructions on Reverse

New ways to pay your citation:

CheckFreePay Service: Find a location using www.CheckFreePay.com. Bring this notice with you. Cost vary by location. Allow 1-3 business days excluding holidays and weekends, for payment delivery to San Bernardino Superior Court.

Online Banking: You may also utilize online bill pay through your personal checking account at your financial institution. Please check with your financial institution for more information.

Write your name and case number on check/money order.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE



Pay your citation
on your smart phone

Case Number:
Citation Number:
Due Date: 04/15/2017

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:



Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

16CR-009000**00000256418300000025000000019000P3

EXHIBIT A11: Sample Form – Traffic Payment Plan Notice

IMPORTANT INFORMATION

HOW TO PAY YOUR FINE:

Prior to the "due date" on the reverse side of this notice, you must pay the installment amount. You may pay in person at the courthouse location indicated on the reverse of this notice (upper left hand corner). If you prefer to mail your payment, please use the envelope provided and enclose the payment coupon on the reverse side of this notice along with your check or money order. Checks/money orders should be made payable to: San Bernardino Superior Court. A \$40.00 additional charge will be made for any check returned unpaid.

If you have a financial hardship and can show that you are unable to pay the full amount for the offenses on your traffic ticket, you may request the court to consider your ability to pay in setting the fine amount. However, you must appear before the court to do so. Also, if you are ordered to pay a fine you may ask the court for an installment payment plan that is based on your ability to pay, or ask the court to approve community service due to financial hardship. To appear before the court, you will first reserve a court date contacting the clerk's office in person or by telephone.

Check or money order must be payable in U.S. Funds.

CREDIT CARD PAYMENTS and EXTENSIONS:

Credit Card information can be entered on the coupon below and mailed using enclosed envelope.

Visit: WWW.SB-COURT.ORG to pay online and receive email notifications regarding payments.

You may also pay with your credit card or request one extension by telephone at:

(909) 481-4228 or

(760) 241-9529

You may call (909) 387-1470 during normal business hours to pay with your credit card or request one extension.

CHANGE OF ADDRESS:

Write your new mailing address below.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____

EXHIBIT A11: Sample Form – Traffic Payment Plan Notice

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
Victorville District
14455 Civic Drive
Victorville, CA 92392

Case Number: 100
Citation Number: 1
Current Balance: \$1563.00
Installment Amt Due: \$60.00
Due Date: 05/01/2017
Violation(s): CT: 001 VC23152(A)-M: Driving Under the Influence,
CT: 002 VC23152(B)-M: Driving under the influence

DO NOT MAIL CASH

S2A0317A

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PAYMENT PLAN NOTICE

WARNING - If you do not pay the "Installment Amount Due" on or before the "Due Date" indicated, then one or more of the following may occur: (1) a warrant may be issued for your arrest; (2) an additional civil assessment of up to \$300 may be added to your fine; and/or (3) your driving privileges may be suspended.

If you wish to pay the fine in person, please come to the courthouse listed above and bring this notice with you.

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New ways to pay your citation:

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Online Banking: You may also utilize online bill pay through your personal checking account at your financial institution. Please check with your financial institution for more information.

Write your name and case number on check/money order.

NOTE: FOR MAILING PURPOSES DETACH THIS COUPON AND USE THE ENCLOSED ENVELOPE



Pay your citation
on your smart phone

Case Number:
Citation Number:
Due Date: 05/01/2017

PLEASE MAKE PAYMENT IN U.S. CURRENCY. DO NOT MAIL CASH
Make check or money order payable to and mail to:



Credit Card (see information on reverse)

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO
BOX 15005, SAN BERNARDINO, CA 92415-5005

TOTAL ENCLOSED \$ _____

16CR-017681**00000283659900000060000000156300P5

EXHIBIT A11: Sample Form – Traffic Payment Plan Notice

IMPORTANT INFORMATION

HOW TO PAY YOUR FINE:

Prior to the "due date" on the reverse side of this notice, you must pay the installment amount. You may pay in person at the courthouse location indicated on the reverse of this notice (upper left hand corner). If you prefer to mail your payment, please use the envelope provided and enclose the payment coupon on the reverse side of this notice along with your check or money order. Checks/money orders should be made payable to: San Bernardino Superior Court. A \$40.00 additional charge will be made for any check returned unpaid.

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(909) 481-4228 or

(760) 241-9529

You may call (909) 387-1470 during normal business hours to pay with your credit card or request one extension.

CHANGE OF ADDRESS:

Write your new mailing address below.

CREDIT CARD INFORMATION

Credit Card #: _____ Expiration Date: ____/____/____

Cardholder's Name: _____

Cardholder's Address: _____

Credit Card Type: Mastercard _____ VISA _____ Discover _____

Amount to be paid: \$ _____ Authorizing Signature: _____

CHANGE OF ADDRESS: (Write your new address below)

Street Address: _____

City: _____ ST: _____ Zip: _____